



Lakewood National Golf Club - Weekly Update

Friday, December 17th, 2021

Please see below the brief community updates, current completed projects and pending maintenance items for this week. This article is updated every Friday with new information on the happenings from the current week.

Administration

1. Sent emails to homeowners with login credentials and online instructions on how to pay 2022 assessments. Also, issued Statements on Demand for those homeowners who requested a copy of their 2022 assessment coupon.
2. Compiled, edited, and eblasted weekly community newsletter.
3. Processed EZ Pay payments for November charges.
4. Started contacting residents whose payments were declined to update their credit card and process the payment.
5. Processed four 2022 Annual Pass renewals.
6. Submitted 13 ARC Requests for review.
7. Processed 27 new owner packets.
8. Received 1 new Estoppel; Updated 4 Estoppels
9. Processed 15 transfer applications.
10. Issued 32 transponders.
11. Issued 30 membership cards.

Landscape

1. The second turf fertilization of the season for the SFHs and the common areas started Wednesday and is expected to be completed within a week.
2. Additional wet checks of specific SFHs determined that the turf was being watered but in need of additional fertilizer.
3. Five dead "street tree" oaks were noticed on Brandon Run at consecutive homes. Contacting Sunny Grove regarding the matter.
4. Pending quotes for new installations at front entrance median and Golf Pro Shop medians.

Fitness

1. Re-evaluating and drafting January group fitness class schedule.
2. Meeting with Elaine Paradise on Friday (12/17) at noon for an informal interview about the "Fitness Attendant" position (as well as group fitness classes).

Racquet Sports

1. Holiday Tennis Camp will be Dec 22nd - Jan 5th.
2. Tennis memberships are being processed for next year.
3. Nate is getting a quote from Mor Sports on bottom rail and cleaning of the pickle ball courts.

Food & Beverage

1. December 16th, Holiday Member Social with 300 members expected.
2. Upgraded Sunday breakfast menu.
3. Updated Indeed with prep cook, dishwasher, and line cook positions.
4. Kitchen received new freezers.
5. Planning News Year's Eve event with Kristin. Menu is set.



Maintenance

1. Resolved photo cell issues to restore Christmas lights.
2. Installed lights for the Holiday Member Social.
3. Painted a wall in Aerobics Room B and men's restroom.
4. Ice/water machine was knocked over. Restored machine upright and repaired drains.
5. Provided access and assisted fire inspector with Golf & Amenity Center inspections.
6. Had duplicate keys made for fire backflow preventer and spa in case of an emergency entry as required from fire inspection.
7. Painted three pool trash cans.

Violations

1. Three new violations were issued.

We appreciate your continued support, and if you have any questions, concerns, or suggestions, please feel free to reach out to us at any time.

Respectfully,

Denise Jodoin, LCAM

Licensed Community Association Manager

Lakewood National Golf Club

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