



## Lakewood National Golf Club - Weekly Update

Friday, October 8<sup>th</sup>, 2021

Please see below the brief community updates, current completed projects and pending maintenance items for this week. This article is updated every Friday with new information on the happenings from the current week.

### Administration:

1. All active leases have been scanned/saved as electronic files and attached to the corresponding accounts in EZ Suites
2. Installed phone at the CAM's desk that receives the same in-coming calls as the admin's phone in order to assist in answering resident calls
3. Reviewed camera footage for verification of a reported incident which was not confirmed based on footage
4. Purged Ramco Gate Access system of all expired tenants
5. Processed invoices
6. Processed EZ Pay September payments. 14 Residents credit cards were declined.
7. Updated 12 residents CC who were declined and collected EZ Pay charges for September. All payments have been collected except for 2.
8. Updated 6 residents mailing address in TOPS per their written requests.
9. 10 Food Minimum adjustments from tenant to owner
10. Received 15 new/updated closing notice this week
11. Assisted residents with new ARC requests
12. Received 4 more ARC requests for the 10/13 ARC Review Committee meeting
13. Updated Estoppels for several resales that are closing soon
14. Received 5 new Estoppels this week
15. Processed 16 new homeowner's paperwork
16. Assisted residents with questions and concerns
17. Processed 4 transfer applications
18. Issued 33 transponders
19. Issued 30 membership cards

### Landscape:

1. Completed Landscape walk with ArtisTree this week
2. Turf fertilization has been tentatively scheduled for the end of next week, weather permitting, and is expected to take three days to complete
3. Plant fertilization was discussed and will take place in November
4. Checked the status of a recently planted Live Oak on Cessna Run which appears to continue to do well

### Fitness:

1. Reviewing a few quotes I received for updating large gym rules sign plaques
2. Working on deeper cleaning of strength equipment/machines this week
3. Routine: one-on-one training; fitness consults; fitness center orientations; creating and revising training plans; orientations and assessments; cleaning of equipment, restocking disinfectants, updating Salix, selling class passes etc



### **Racquet Sports:**

1. Pickleball white board arrived and will be installed soon with Tom's assistance
2. Ladies Tennis League Kickoff day had 32 players on Oct 6th was appreciated by the players
3. 20 of those ladies followed it up with lunch at the Tiki Bar and FB staff was very accommodating
4. Nate is working on a more organized process for flyers for separating tennis from pickleball programs, schedules, and rules and regs
5. We currently have 115 invitational memberships for tennis
6. Once Nate finishes the flyer proposals, Nate and Warren will organize a meeting with the pickleball groups next week
7. Nate and Warren met with the two residents involved with the Sept 12 pickleball incident and presented the warning violations
8. Nate and Warren are reviewing the Tennis Invitational Memberships and seeking BOD approval for announcement to membership
9. 3 pallets of clay arrived this week and John and Angelo will continue to do in house clay projects
10. New windscreens have been ordered for damaged tennis areas
11. Nate reached back to both vendors regarding bottom rail post quotes for pickleball
12. Nate, Tom, and Warren will discuss the options for the ceiling fan quotes for tennis and work to gain BOD approval if needed
13. Nate and Mike are working to finalize food and beverage details for the Halloween Pickleball event on Oct 23
14. Spooky Tennis flyer has been sent out via newsletter and FB page for junior tennis Halloween event on Oct 29
15. The weeds around the perimeter of the courts and around the common areas around tennis have been noticeably worse since Jamie's crew is no longer involved as Artistree has not been fulfilling their commitment to weed control
16. The lack of parking continues to be the #1 issue facing the tennis players and the complaints are daily
17. We have not had any complaints on the gate entry stickers for the vehicles in at least a week or so

### **Food & Beverage:**

1. A cooler broke down on the 6<sup>th</sup> causing food waste and a service call. Mike Richie Refrigeration was able to get it running but will need a part replaced
2. New menu with pricing will be completed October 15<sup>th</sup> to be sent to printers for fall menu design
3. New game day specials have been a hit
4. October 7<sup>th</sup> LWN hosted the USGA golf event
5. While Kristen was on vacation Taylor, her assistant, did a great job managing the food and beverage
6. October 2<sup>nd</sup> we had a welcome back golf shot gun event on both courses with food and drinks included on the courses
7. Working with golf pro for Halloween events

### **Maintenance:**

1. Patch stucco cracks on satellite pool and paint
2. Assisted pool guys with chlorine Friday, Monday and Wednesday
3. Cobwebs removed at all pools and golf and tennis amenities
4. Spray for wasps around all pools and tennis bleachers.
5. Paint base ring by FACP closet where plant ruined paint
6. Sprayed for weeds between pavers
7. Started spraying sign posts around amenity center where paint is chipped from lawn men etc...
8. Checked water and cooler temps in Tiki and kitchen Friday thru Wednesday
9. Set up water cooler in guard shack and put water bottle in cooler



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AT LAKEWOOD RANCH

10. Moved nail polish racks in spa and installed 2 more
11. Patched wall in spa where nail polish racks had been removed
12. Fixed cart in spa
13. Put new shoe cleaner brush in at ball chucker court
14. Replaced bulbs in the lights around outside of guard shack
15. Replaced most of the bulbs around Tiki bar
16. Started trying to replace outlet valve on pressure washer. Found inlet would not come off /set screw damaged... impossible to install outlet valve without removing inlet.... set out to be repaired...
17. Looked at cooler in kitchen called Mike Richie possible bad defrost heater
18. Picked up trash around property

**Violations:**

1. One new violation was issued

We appreciate your continued support, and if you have any questions, concerns, or suggestions, please feel free to reach out to us at any time. I hope you have a great weekend!

Respectfully,

**Denise Jodoin, LCAM**

*Licensed Community Association Manager*

Lakewood National Golf Club

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